

Adrian School District #61
Job Description

TITLE: Groundskeeper

QUALIFICATIONS:

1. High School Diploma
2. Ability to perform lawn care, irrigation, landscaping, and general maintenance tasks, as required.
3. Must hold, or be able to obtain, a valid Oregon school bus drivers license,
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Maintenance/Transportation Supervisor

JOB GOALS: To maintain the buildings and grounds in a high state of repair to provide a safe and sanitary environment that will enhance the educational process.

SCOPE OF DUTIES/RESPONSIBILITIES:

1. Irrigation
2. Lawn Maintenance
3. Tree/Shrub Maintenance
4. Pest/Weed Control
5. Leaf/Lawn Trash Removal
6. Fence Maintenance/Repair
7. Grounds Equipment Maintenance/Repair
8. Athletic Field Setup/Marking
9. Gymnasium Events Setup
10. Roof Drain/Gutter Maintenance
11. Concession Stand/Bleacher Cleaning/Maintenance
12. Snow Removal
13. Perform custodial duties as necessary
14. Substitute Bus Driving, as Needed
15. Complies with assigned hours
16. Other duties as assigned

TERMS OF EMPLOYMENT: Established by the Board and the Agreement between the Adrian Classified Employees Association and the Adrian School District. Work schedule established by the Maintenance/Transportation Supervisor.

EVALUATION: Performance of this job will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Classified Personnel.